

# GURU NANAK DEV ENGINEERING COLLEGE LUDHIANA

## (Academic Section)

No. SS/34/ 472

Date: 22.09.2020

### All HODs

The students detained in various subjects are allowed to submit their detention forms to their respective departments for the session August-December 2020. The registration form related to course detention is available on college website at <https://gndec.ac.in/?q=node/85>. After thorough departmental verification, the submitted forms (in hard and soft copies) and detail student list in Excel format should be submitted to the Academic Section upto 30.09.2020 by 10.30 positively so that fee submission process by the student can be started accordingly. After 30.09.2020 no form will be entertained without late fee. With late fee HOD's are requested to submit the detail student list in Excel format by 13.10.2020 positively.

Note: Detained Courses of 1<sup>st</sup> Year must be submitted through Applied Sciences Department only.

CC: Office Copy/ R.K.,

Principal for Information, Please

  
Dean Academic

# GURU NANAK DEV ENGINEERING COLLEGE LUDHIANA

## (Academic Section)

No. SS/34/ 471

Date: 22.09.2020

### Notice for Detained Students

The students detained in various subjects are directed to submit their detention forms to their respective department upto 28<sup>th</sup> September, 2020. The Registration form related to course detention is available on the college website at <https://gndec.ac.in/?q=node/85>. The concerned students must check their eligibilities for Detention Clearance with their respective department before submission of registration form. The detail of registration fees for detention case is as follows.

S.No	Category	Registration fee per subject	Late fee (per subject) 07 <sup>th</sup> Oct.-12 <sup>th</sup> Oct.2020)
1.	Regular student	1500/-	500/-
2.	Passout student	2000/-	500/-

The student must send the scanned copy of filled and signed Registration form to their concerned department through e-mail. A fee link will be sent to the student on receipt of registration form. The student has to deposit the registration fee through this link to complete the submission process.

For any query the students may contact their concerned department via phone/ email address.

  
Dean Academic

CC: R.K. / Office Copy

Principal for Information, Please

All HODs for Information and necessary actions

I/C. Computer Centre-please upload the enclosed registration form on the college website

**GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA****ACADEMIC-SECTION****REGISTRATION FORM RELATED TO COURSE DETENTION**

PLEASE FILL THE FORM IN CAPITAL LETTERS ONLY

<b>Program (B.Tech. / M.Tech./ MBA/ MCA)</b>				
<b>Name of the Student</b>				
<b>Father's Name</b>				
<b>Branch</b>		<b>Mobile No.</b>		
<b>College Roll No.</b>		<b>University Roll No.</b>		
<b>Session (e.g. July-Dec. 2020)</b>				
<b>Whether branch upgradation/ migration/ readmission? If yes, give details</b>				
<b>Description of Detained Subjects:</b>				
<b>To be filled by the student</b>			<b>To be filled by the Dept. Official</b>	
<b>Sem.</b>	<b>Subject Code</b>	<b>Full name of the subject</b>	<b>Subject offered by the Dept. in this semester (Yes/ No)</b>	<b>Sign of authorized Dept. Official</b>
<b>Details of Deposited Fee</b> (INR 1500 per subject for on-roll students) (INR 2000 per subject for Ex-students)			<b>No. of Subjects</b> _____ <b>Amount: INR</b> _____ <b>DD No.</b> _____ <b>Dated</b> _____	

Note: 1. Students must submit this form through respective department HOD for the detained subjects of 2<sup>nd</sup> year onwards. This form for the detained subjects of 1<sup>st</sup> year must be submitted through HOD Applied Sciences.

2. All subjects of 1<sup>st</sup>/ 2<sup>nd</sup> semester have been changed/ syllabus revised from July, 2018 onwards. Therefore, HOD Applied Sciences is requested to allow detention clearing cases with respect to old schemes (2017 or earlier) for all subjects as a special case.

3. Before submitting the fee, the students are advised to check their latest previous results properly with the details of concerned subject-codes and subject-titles. Dept. Exam Coordinators are requested to verify the submitted information by the student before forwarding this form to the academic section.

Dated \_\_\_\_\_

Signature of Student

Verified by Dept. Exam Coordinator

Signature of HOD